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| --- | --- |
| **Contact / Agency Information** |  |
| Your Name |  |
| Agency Name |  |
| GMS Client # |  |
| Phone Number / Ext |  |
| Email Address |  |
| Federal Identification Number (FID#) |  |
|  |  |
| **Instructions for Printing Forms** |  |
| Tax Year (ex: 2018, etc.) |  |
| Print 1098’s for all loans (circle response) | Yes No |
| If “no” please list the funds (ex: 33000, 35200), optional field, or loan numbers (ex: 0025, 2993) to be printed (attach additional page if space is inadequate) |  |
| What is the total amount of interest from all forms? |  |
| **What is the name of the file being uploaded?** |  |
| **Password for zipped database?** |  |
| **How do you want us to ship the printed forms to your office?** Note: your agency will be invoiced for shipping costs |  |